

Pulaski Technical College

Application for Graduation

Graduation Fee: There is no fee for graduation. However, students must apply to receive a degree.

All required courses must be completed before the degree will be issued. Students who do not complete all of the courses required after applying for a particular semester must re-apply for the semester in which they intend to complete the requirements. This process is not automatic.

Diplomas will be mailed to the student's address after the degree has been verified, approximately four weeks after graduation. Transcripts are the official document indicating the degree and one may be requested approximately one week after graduation.

Term in which you will complete the requirements for graduation: Fall Spring Summer Year: _____

Name on record: _____ SSN: _____

Print clearly the name you wish to be printed on your diploma:

First	Middle	Last
Mailing Address: _____		
Street Address	City, State	Zip

Note: If your mailing address changes after graduation, please notify this office so your diploma may be mailed to the correct address.

Home Telephone: _____ Work Telephone: _____

Attendance at the Graduation Ceremony in May is highly recommended. Please advise if you will be attending? Yes No

Note: If attending, please complete the Height and Weight fields to the right for the cap and gown. Ht: _____
Wt: _____

DEGREE or CERTIFICATE INFORMATION

Do you have transfer transcripts to be evaluated for graduation? Yes No If yes, list all institutions on the back of this form. Transfer transcripts should be on file in the Office of the Registrar at the time of submission of this application. Verification and awarding of the degree may not be made without the transcripts. Please submit these documents as early as possible to reduce any delay.

Check the appropriate DEGREE and identify the Program or Option information for the specific degree.

DEGREE TYPE:

PROGRAM:

- | | |
|--|---|
| <input type="checkbox"/> Associate of Arts | Major: General Education for Transfer |
| <input type="checkbox"/> Associate of Arts in Teaching | Major: Math/Science Language Arts/Social Studies PK-4 |
| <input type="checkbox"/> Associate of Science | Major: General Education Computer Science Private Pilot Aviation Management |
| <input type="checkbox"/> Associate of Applied Science | Major: _____ |
| | Option, if appropriate: _____ |
| <input type="checkbox"/> Certificate | In: _____ |
| <input type="checkbox"/> Advanced Certificate | In: _____ |
| <input type="checkbox"/> Certificate of Proficiency | In: _____ |

Under which catalog (year) are you completing this degree? _____ (The catalog determines your degree plan.)

I understand that all requirements must be completed before this degree is awarded. I understand that I must not owe a balance to the College at the time of graduation or the degree will not be awarded.

Signed: _____ Date: _____

Return this form to the Office of the Registrar by the noted deadline.

Application deadline: December - November 1 May - February 7 August - July 7

bc/revised 08/23/07